



director's application

PERSONAL:

Name _____ Date of Birth _____

Address _____ Home Phone _____

_____ Work Phone _____

Place of Employment or School _____

I would prefer to Direct Plays only _____ Musicals Only _____ All Productions _____

List all musical background: _____

I am applying to Direct any production _____

I am applying to Direct a specific production(s) _____ Please list: _____

EXPERIENCE:

Directing

Production	Theatre/Group	Location	Month/Year
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Please list ten criteria you deem most important in Directing: _____

Why do you feel you would make a good (creative, innovative, insightful, resourceful) Director:

Roles Played In

Production	Theatre/Group	Location	Month/Year

Technical / Other

Production	Theatre/Group	Location	Month/Year

EDUCATION (as it relates to theatre):

Degree/Seminars/Workshops	College/School	City	Dates	Major/Minor

OTHER:

Have you served on any Theatre Association's Judges Panel? Yes No

If yes, please indicate which association(s). _____

Additional Comments (Honors, Awards, Special Skills, etc.): _____

Signature

Date

hendricks civic theatre's director's contract

I _____ understand that Hendricks Civic Theatre is an all-volunteer organization.

I understand that as I take on this role I am committing to directing this show within the budget guidelines designed by me and its producer, and as-approved by Hendricks Civic Theatre's Board of Directors.

I understand that HCT's number one commitment is the betterment of our community through theatre, and that HCT's priority is that each of its shows' production staff members, cast members, and other supporting volunteers will have a positive experience - and its audiences will enjoy shows that are well done.

I understand that I may expect to be treated respectfully and others may anticipate respectful treatment from me. In the midst of the challenges that any show brings, I will remember that as I direct I do so under HCT's banner - and commit to speaking respectfully of HCT during the process.

In turn, HCT commits to speaking respectfully of me and any volunteers I bring to the production. If/When challenge or conflict arises – I commit to airing my concerns solely with the appropriate people on HCT's Board of Directors with the expectation of help in solving said problems.

Similarly, HCT's Board commits to solely airing any concern or challenge it may have with me as a director (or any member of my production staff) in the appropriate fashion - and that conversation will be held with me, rather than with anyone else who does not have the authority to change or correct the challenge perceived.

I may (together with my show's producer) be responsible for up-front layout of funds needed for set-building, advertising, or other costs pertaining to the show I am directing and I can anticipate being re-compensated for the layout of these funds as long as 1. They don't exceed my show's approved budget, and 2. I have receipts for the funds I laid out. Because of its 501C3 status, HCT can NOT pay me back for any funds outlay that I do not have a receipt for.

Together with my show's producer, I will be responsible for securing my needed Production and Direction staff, and I anticipate HCT's Board of Directors will help me in that task. I understand that overseeing the Production and Direction staff and their needs is a responsibility I and my producer share. Civic theatre is a collaborative effort.

I am aware that HCT discourages ANY practice of pre-casting of talent from either inside or outside the HCT community and it expects auditions will be held with truly open eyes and ears. Its desire is that as many qualified actors from the surrounding community be cast as is possible. I understand that failing to meet these criteria diminishes the mission and intent of civic theatre and of HCT in particular - and I agree to adhere to them.

Together with its Producer, I am responsible for this show until the final discussion and evaluation of it takes place. That will occur at an HCT Board of Director's regular monthly meeting after it has closed.

I, in general and in specifics, commit to upholding the integrity of Hendricks Civic Theatre at all times.

Production: _____

Production Dates: _____

Signed _____ Date: _____